

**NESD SHRM Board Meeting—Tuesday, September 25, 2018**  
**Wheel Inn Café**  
**Meeting Minutes**

Members (x) in Attendance:	<input checked="" type="checkbox"/> Tammy Davis (Pres)	<input checked="" type="checkbox"/> Sheila Mennenga (SHRM Rep)
	<input checked="" type="checkbox"/> Laurie Gates (Pres. Elect)	<input checked="" type="checkbox"/> Stacey Goar (Diversity Adv)
	<input checked="" type="checkbox"/> Lindsay Frederick (Sec)	<input checked="" type="checkbox"/> Paige Sullivan (Gov. Affairs)
	<input checked="" type="checkbox"/> Melanie Schroeder (Treas)	<input checked="" type="checkbox"/> Steve Hauck (Workforce Readiness)
	<input type="checkbox"/> Kristi Melmer (Membership Dir)	<input type="checkbox"/> Sarah Hansen (Programming)
		<input checked="" type="checkbox"/> Becky Joseph (Newsletter/website) via phone

- Meeting called to order by Tammy.
- Approval of August Board Meeting Minutes, motion by Laurie, second by Stacey. Approved.

**Updates from Board Members:**

Past President- No Report.

Secretary- No Report.

President Elect- 2019 Board set. President: Laurie Gates. Past President: Tammy Davis. President Elect: Paige Sullivan. Treasurer: Melanie Schroeder. VP programs: Sarah Hanson and Heidi Schooley. Government Affairs and Diversity: Stacey Goar. Foundation: Sheila Mennenga. Workforce Development: Steve Hauck. Membership: Kristi Melmer. Newsletter/Web: Becky Joseph. Secretary: Jessica DeYoung. Scheduled Events: PACH 27Mar & Watertown Banquet 08.

Treasurer's Report- Revenue: Received 2 membership dues. Remainder of Revenue is from Safety & Health Conference. Expenses also from Safety & Health Conference.

Membership Director- Working with Becky on getting the renewal link set up on our SHRM website. Email to be drafted and sent out to our board and chapter members as soon as Becky gets that on the website with directions to renew! Sheila and Laurie spoke to LATI HR Students. To date, 2 of those students have accepted their free membership to the chapter. For next year membership renewals suggested Bold Red Letters to include "Please submit copy of email with your payment" on the confirmation e-mail sent to the member after renewal to help with ease of tracking by the Chamber.

SHRM Foundation Representative- The Foundation has acknowledged our payment for 2018 by email to Sheila. The last two years, this check has not been credited to our chapter since the actual check is written by the Chamber. The plan is to make sure the Foundation Donation Form, provided by SHRM, is included with future payments.

Diversity Advocate- Newsletter info will be sent to Becky. Next year's Diversity Event will be 21-22June2019.

Government Affairs Representative- Recommended to put something in the newsletter as encouragement to vote.

Workforce Readiness Advocate- 04Oct is the Industrial Revolution Event. 10Oct: Career Expo at LATI. Mike Rowe visited LATI last week. Visit was very well received.

Vice Presidents Programming/Certification- Oct: Employment Law Updates. Nov: Active Shooter. Dec: Please submit social ideas ASAP. Consider making cookies with B&G Club or donate to another charity (Community Project?). Paige recommended Game Show style games, maybe have team leaders recruit others to help increase attendance at this event. 4-6 suggested as a time due to other commitments in Dec.

Newsletter Representative- LATI Student Shadowing-LATI open to it. Friday would be a good day as the students don't have class that day. Consider 1x or weekly for X# of weeks—almost internship style. Group needs to decide on what type of commitment we want to make and what volunteers (and companies) would we have. Goal is to keep students local and not leaving the community after graduation. Want to add piece to Oct newsletter to start the ball rolling and hopefully ready to roll out in Fall 2019. Newsletter will be coming out in Oct. Please get feedback to Becky by 2<sup>nd</sup> week of Oct.

Old Business:

- Board encouraged to attend Oct Leadership Event in Aberdeen.
- Open positions on the State Counsel for 2019. Please contact Sheila for details.
- All are encouraged to consider joining the State 2020 Conference Planning Committees.

New Business/Announcements:

- No report.

Motion to adjourn by Steve and second by Stacey. Meeting adjourned at 12:57pm.